



**TEXAS HEALTH INFORMATION MANAGEMENT
ASSOCIATION**

PEGGY P. STARKS SCHOLARSHIP

**Texas Health Information Management Association
Peggy P. Starks Scholarship**

APPLICANT QUALIFICATIONS

- A. Status (must have all below)
 - 1. Must have completed at least nine (9) hours in post baccalaureate work.
 - 2. Must have a graduate degree plan on file at the university. (A copy of the plan must accompany application).

- B. Eligibility (must have all below):
 - 1. Must be a member of AHIMA (active or associate).
 - 2. Must be a resident of the state of Texas for at least one year.
 - 3. Must be a citizen of the United States or hold permanent resident status in the U. S.
 - 4. Must have a minimum of a 3.50 GPA on a 4.00 scale within graduate school.

JUDGING CRITERIA

- A. Leadership (50 points)
 - 1. Committee memberships, volunteerism
 - 2. Professional affiliations
 - 3. Honors

- B. Scholarship (20 points)

- C. Essay (30 points)
 - 1. Content
 - 2. Writing style
 - 3. Grammar, spelling, punctuation

STEPS TO BE TAKEN FOR APPLICATION

- A. Each applicant must:
 - 1. Complete all information on the application.
 - 2. Get a copy of his/her graduate degree plan.
 - 3. Get a university transcript (official or unofficial) showing earned baccalaureate degree.
 - 4. Get a copy of the last semester grade report showing GPA.
 - 5. Ask two (2) persons to complete a letter of recommendation.

Both letters should be from either work supervisor or university instructor. No personal letters of recommendation will be accepted.

6. Write an essay of 350-400 words about personal goals and how the scholarship money will help him/her to reach the goals. At the bottom of the essay, add the following disclaimer: "This essay is my work and has not been written, composed or edited for me by anyone." Sign and date the statement.
 7. Enclose one (1) current photograph, approximately 2" X 2" or digital, which will be published with the winner's names at the discretion of the Board of Directors. The photograph will not be circulated to the Board of Directors until the recipient has been chosen.
 8. Sign and date each item on the agreement form.
- B. Submit items (1) through (8) to the TxHIMA Executive Office at 3331 Ranch Road 12 #104, San Marcos, Texas 78666. Applications must be postmarked by **March 1, 2010**.

DECISION OF THE AWARD RECIPIENT

The above information will be submitted to the Board of Directors of the Texas Health Information Management Association. The TxHIMA Board will make the final decision for awarding the scholarship. The Board of Directors has the right to reject any and all applications for scholarships at their sole and absolute discretion. Award of the TxHIMA Peggy P. Starks Scholarship will be made at the TxHIMA Annual Meeting.

RECOMMENDATION LETTER
for the
TxHIMA PEGGY P. STARKS SCHOLARSHIP

_____, a graduate student at _____
(name of applicant)

University with a major of _____, is applying for a scholarship for the next academic year. Please write your evaluation of this student's work in your class or business setting, and his/her potential for outstanding achievement and leadership in the health information management or other health related profession.

Return the completed recommendation to the student, so it can be submitted with the rest of the application packet. The deadline for the completed application packet to be submitted (postmarked) to the TxHIMA Executive Office is **March 1, 2010**.

**Texas Health Information Management Association
Peggy P. Starks Scholarship**

AGREEMENT

- I. I agree to use the Peggy P. Starks Scholarship for graduate study only in an area approved by the TxHIMA Board of Directors.

Applicant: _____

Date: _____

- II. I agree to submit a written report to the TxHIMA Board of Directors, within 9-12 months of receipt, about the use of the scholarship.

Applicant: _____

Date: _____

- III. I agree to attend the TxHIMA Annual Meeting, at a time to be chosen by the Board of Directors, to receive the scholarship .

Applicant: _____

Date: _____